

# Consultant or Representative Application Form



If you are interested in applying to become a QDeNgage Consultant or Representative, please complete this Application form.

You may also choose to complete this form online at: [www.qdn.org.au/qdengage](http://www.qdn.org.au/qdengage)

Prior to submitting your application, please read the 'Information for QDeNgage Applicants', document which can be found at [www.qdn.org.au/qdengage](http://www.qdn.org.au/qdengage), or by contacting QDN at [engage@qdn.org.au](mailto:engage@qdn.org.au) or on 1300 363 783.

## QDeNgage Consultant and Representative Requirements

- Be a QDN member – It's free to join at [www.qdn.org.au](http://www.qdn.org.au) for people with disability.
- Participate in professional development opportunities focusing on the skills, roles and responsibilities required to be a QDeNgage Consultant or Representative
- Agree to QDN policies including QDN member code of conduct, QDN Social Media and Online Communication policy, QDeNgage Representative and Consultant Code of Conduct, 'Representation of QDN' policy, Conflict of Interest, Confidentiality and Privacy statements.
- These policies can be found at [www.qdn.org.au/qdengage](http://www.qdn.org.au/qdengage), or by contacting QDN at [engage@qdn.org.au](mailto:engage@qdn.org.au) or on 1300 363 783.

## QDeNgage Applicant Details

Name			
Address			
Contact Phone number		Year of Birth	
Email Address			
Type of Disability			
Application area	<input type="radio"/> Representative <input type="radio"/> Consultant		

**Please include the following information with this Application form:**

### 1. Resume

Resume outlining what experiences you have had in your life. If you do not have your own Resume, QDN has a Resume Template to assist you. This template can be found at [www.qdn.org.au/engage](http://www.qdn.org.au/engage), or by contacting QDN at [engage@qdn.org.au](mailto:engage@qdn.org.au) or on 1300 363 783.

If you are applying to be a Representative you do not need to complete section 2 Referee Details. Go straight onto section 3 Payment Details.

## 2. Referee Details

Referee details for two people who know you well. If you have worked in a professional capacity, it is preferable to provide us with the details of your direct line Manager or Supervisor.

Referee 1		Referee 2	
Name		Name	
Relationship (supervisor etc)		Relationship (supervisor etc)	
Organisation		Organisation	
Contact Details (phone and/or email)		Contact Details (phone and/or email)	

**Please note:** Acceptance as a QDeNgage Consultant or Representative does not mean that you will automatically be selected as a representative or consultant for each QDeNgage opportunity that arises. QDeNgage will provide members of QDeNgage with information about engagement opportunities as they arise, invite interested members to apply and undertake an additional selection process to match representative and consultant skills, knowledge and experience to the role and responsibilities required by business, department or organisation.

## 3. Payment Details

QDN requests those applying to become a Consultant provide an ABN. Please ask QDN if you would like help with this.

### Option 1

I have an ABN and will invoice QDN at the completion of each engagement.




### Option 2

I do not have an ABN. I have provided my bank account details below and attached the required ATO Statement by Supplier form.

Account Name:			
BSB:		Account Number	

Please contact QDN if you require a copy of the ATO Statement by Supplier form.

**Please note:** We invite you to speak with a member of the QDeNgage team if the above options are not suitable for you. A gift card option is available for one-off, short term engagement opportunities.

Please submit your **Application** form, resume and referee details to:  
Email subject title: **QDeNgage Program**  Email **engage@qdn.org.au**  
 Or by post to: QDN, 338 Turbot Street, Spring Hill QLD 4000  
 **Free call** QDN at **1300 363 783** if you have any questions about QDeNgage.